

*Important note to Experian Tenancy Subscribers: These privacy statements must be updated to cover any additional use or disclosure of personal information by you.*

## **Privacy Statement**

**(For use where tenancy application will be completed by an organisation)**

By completing this Application Form you agree to the collection, use and disclosure of Personal Information in accordance with this Privacy Statement. Personal Information includes any information that identifies an individual, that you provide, or have provided, to us or authorise us to collect at any time (including default information and updated information). This Privacy Statement does not limit our rights and obligations under the Privacy Act 1993.

You confirm that, whenever you provide us, or authorise us to collect, Personal Information about a third party (including your directors and guarantors), the relevant person has authorised us to collect, use and disclose their Personal Information in accordance with this Privacy Statement and that you have informed them about their rights to access their Personal Information set out below.

It is not mandatory to provide us, or authorise us to collect, Personal Information. However, if you do not do so, it is likely to affect our assessment of your tenancy application. We may collect and use Personal Information to: (a) assess your suitability for a tenancy, including assessing your guarantors' and directors' creditworthiness and reference checking; (b) collect any amounts that you or your guarantors owe to us and/or enforce any Tenancy Tribunal order.

We may use the services of, or provide services to, Experian New Zealand Limited (Co. No. 361901) (and any other credit reporter and/or debt collection agency), Experian Tenancy Limited and Experian related companies (together Authorised Agencies). We may collect Personal Information from, and disclose Personal Information to, Authorised Agencies for any of the purposes described in this Privacy Statement and we may authorise Authorised Agencies to hold, use and disclose Personal Information for the purpose of providing their (or other Authorised Agencies') services to us and to other clients. You agree that, subject to applicable laws, Authorised Agencies may use and disclose Personal Information to provide marketing services to their clients and Authorised Agencies and their clients may use Personal Information to communicate with you (including by electronic means) about services and offers that they think may be of interest to you.

Personal Information will be held by us at **[our usual business address]**. Individuals have the right to access and request correction of their Personal Information by contacting us at **[insert contact details]**.

**[Insert the following above the applicant's execution section]**

I confirm that (1) I am authorised by my guarantor(s) and director(s) to provide their Personal Information to you for the purposes set out above, including credit assessments; (2) all of the information I have provided to you is accurate, complete and not misleading; and (3) I have read, understood and agree to this Privacy Statement.

**[Signature block and dates]**

**[Insert the following above the guarantor(s)' execution section]**

I confirm that I have read, understood and agree to this Privacy Statement. **[Signature block and dates]**

**Name:**

**Signed:** \_\_\_\_\_ **Date:**     /     /

*Last updated: 11 May 2026*