## **Tenancy Application Form**

This information is required for the purposes of assessing your eligibility as a tenant. One form should be completed for <u>every</u> intending adult tenant. (every tenant has different details of D.O.B., employer, ID. etc)

Address of Property applying for

Full name as per photo id presented			
Phone Mobile	Email		
Date of Birth / /	Verified with (eg. drivers licence, passport)		
I.D number If Drivers License state Version (5B on licence)			
A copy of your I.D is required. (Suitable	is Drivers License, Passport, 18+ Card.)		
Bank Account Number			
Vehicle Registration	Make Model		

Spouse/Partner Full name			
Phone	Mobile	Email	
Date of Birth /	/	Verified with (eg. drivers license, passport)	
I.D number If Drivers License state Version (5B on license)			
A copy of your I.D is required. (Suitable ID is Drivers License, Passport, 18+ Card.)			

Current Address (proof required)				
How long at this address	Reason moving			
Landlords Name		Landlords Phone number		

Employer: Company / Name	Phone			
Job Description	Time there			
If you are currently receiving income from WINZ please provide details below				
Benefit Type	Customer Number			

Emergency Contact Name	Address
Phone	Email

References: At least two contact	references. They can't be family members nor people you intend to live with.
1 <sup>st</sup> Referee Name	Address
Phone	Email
2 <sup>nd</sup> Referee Name	Address
Phone	Email
3 <sup>rd</sup> Referee Name	Address
Phone	Email

Date you could sta	rt the Tenancy / / Length of tenancy you would like			
How many Adults	Age(s) of any children			
How many pets	Type (if dogs state breed)			
Do you have a stored Application on <u>www.tenant.nz</u> ? Yes / No				

## **Privacy Statement**

By completing this Application Form you agree to the collection, use and disclosure of Personal Information in accordance with this Privacy Statement. Personal Information includes any information that identifies you or another person, that you provide, or have provided, to us or authorise us to collect at any time (including default information and updated information). This Privacy Statement does not limit our rights and obligations under the Privacy Act 1993.

If you provide to us, or authorise us to collect, Personal Information about a third party (such as a guarantor) you confirm that the relevant person has authorised us to collect, use and disclose their Personal Information in accordance with this Privacy Statement and that you have informed them about their rights to access their Personal Information set out below.

It is not mandatory to provide us, or authorise us to collect, Personal Information. However, if you do not do so, it is likely to affect our assessment of your tenancy application.

We may collect and use Personal Information to: (a) assess your suitability for a tenancy, including assessing you and your guarantor's creditworthiness and reference checking; (b) manage and monitor your tenancy (if your application is approved); (c) collect any amounts that you owe to us and/or enforce any Tenancy Tribunal order.

We may use the services of, or provide services to, illion New Zealand Limited (Co. No. 361901) (and any other credit reporter and/or debt collection agency), illion Tenancy Limited and illion related companies (together **Authorised Agencies**). We may collect Personal Information from, and disclose Personal Information to, Authorised Agencies for any of the purposes described in this Privacy Statement and we may authorise Authorised Agencies to hold, use and disclose Personal Information for the purpose of providing their (or other Authorised Agencies') services to us and to other clients. You agree that, subject to applicable laws, Authorised Agencies may use Personal Information to provide marketing services to their clients and Authorised Agencies and their clients may communicate with you (including by electronic means) about services and offers that they think may be of interest to you.

Personal Information will be held by us at our business address\_\_\_\_\_\_ You have the right to access and request correction of your Personal Information by contacting us at

I confirm that all of the information I have provided to you is accurate, complete and not misleading and I have read, understood and agree to the Privacy Statement set out above.

Signature 1	Date	/	/	
Signature (spouse/partner)	Date	/	/	