

Tenancy Application Form

This information is required for the purposes of assessing your eligibility as a tenant.
One form should be completed for every intending adult tenant.

Tenancy Details						
Property address				Weekly rent \$		
Date you can take the property?	/	/	How long do you want the property for?			
Do you have a legal right to remain in New Zealand for the duration of a tenancy						
			Yes	No		
Applicant Details						
First name			Date of birth			
Middle name			Mobile phone			
Last name			Phone number			
Email			ID Supplied	Driver Licence	Other	
Other ID no.			Licence no.		Version	
Current Address and Landlord's Details						
If you are currently renting, please provide your landlord's name and contact details.						
Current address						
Landlord name						
Landlord phone			Landlord email			
May I contact this person for a reference?						
			Yes	No		
Personal References						
We prefer at least 2 contacts. They cannot be family members or people you intend to live with. **Please ensure you have the permission of any individual whose details you share with us.**						
Referee name #1			Relationship			
Email			Phone			
Referee name #2			Relationship			
Email			Phone			
Referee name #3			Relationship			
Email			Phone			
Employment						
Your employer may be contacted **Please ensure you have the permission of any individual whose details you share with us.**						
What is your source of income						
		Employment	WINZ	Benefit	Study	Link Self-employed
Employer company name						
Contact person			Contact Phone			
Rental Requirements						
Do you have pets?						
			Yes	No		
Are any occupants' smokers?						
			Yes	No		
Type of pets?						

Will you be parking a vehicle on the property?		Yes	No
Make		Model	Colour
Emergency Contact / Authorised Third Party Contact			
Please ensure you have the permission of any individual whose details you share with us.			
Name			
Phone		Relationship	

Privacy Statement

By completing this Tenancy Application Form, you agree to the collection, use and disclosure of Personal Information by illion Tenancy and or your Landlord (together “We”) in accordance with this Privacy Statement. Personal Information includes any information that identifies you or another person, that you provide, or have provided, to us or authorise us to collect at any time (including Tenancy Tribunal orders, ratings/references, information relating to tenancy history, breaches of the Residential Tenancies Act 1986 and updated information). This Privacy Statement does not limit your rights under the Privacy Act 2020.

If you provide to us, or authorise us to collect, Personal Information about a third party (such as a guarantor or referee), you confirm the relevant person has authorised us to collect, use and disclose their Personal Information in accordance with this Privacy Statement and that you have informed them about their rights to access and or correct the Personal Information we may hold about them. It is not mandatory to provide us, or authorise us to collect, Personal Information, however, if you do not do so, it may affect the assessment of your tenancy application.

We may collect and use Personal Information to: (a) verify or allow for your identity to be verified (b) assess your suitability for a tenancy, including assessing you and or your guarantor’s creditworthiness and references; (c) manage and monitor your tenancy (if your application is approved); (d) assist with the collection of amounts outstanding in relation to a Tenancy agreement; (e) check if you have overdue fines with the Ministry of Justice.

We may use the services of, or provide services to, illion (New Zealand) Limited, illion Tenancy Limited (illion Tenancy) and their respective related companies (together Authorised Agencies). We may collect Personal Information from, and disclose Personal Information to, Authorised Agencies for any of the purposes described in this Privacy Statement and we may authorise Authorised Agencies to hold, use and disclose Personal Information for the purpose of providing their (or other Authorised Agencies) services to us. Personal Information will be held by us in a digital form in New Zealand or in a country that provides similar data protections to that of New Zealand (e.g., Australia).

You have the right to access and request correction of your Personal Information by contacting us at admin@illiontenancy.co.nz or making an online application at <https://www.tenant.illiontenancy.co.nz/contact-us/>

I confirm that all the information I have provided to you is accurate, complete, and not misleading and I have read, understood, and agree to the Privacy Statement set out above.

Signed:

Date signed: / /